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| **TITLE:** Nutrition Officer |
| **TEAM/PROGRAMME:** Nutrition  | **LOCATION: Akobo**  |
| **GRADE**: 4 | **CONTRACT LENGTH:** 12 months |
| **CHILD SAFEGUARDING:** Level 3:  the post holder will have contact with children and/or young people *either* frequently (e.g. once a week or more) or intensively (e.g. four days in one month or more or overnight) because they work country programs; or are visiting country programs; or because they are responsible for implementing the police checking/vetting process staff. |
| **ROLE PURPOSE:** The post holder is responsible for the planning and implementation of comprehensive package of CMAM program in the assigned county in collaboration with the Assistant Nutrition Project Manager, and MIYCN officer, as well as the Health and Hygiene and sanitation staff in the county. |
| **SCOPE OF ROLE:** **Reports to:** Nutrition Coordinator**Staff reporting to this post:** 26**Budget Responsibilities:** *N/A***Role Dimensions**: **About:** For 100 years, Save the Children has been making a difference in children's lives in more than 120 countries. We are the world's largest independent child rights organisation, underpinned by a vision of a world in which every child attains the right to survival, protection, development and participation. Our mission is to inspire breakthroughs in the way the world treats children, and to achieve immediate and lasting change in their lives.Save the Children is an organization for talented people with different backgrounds and perspectives. We are proud that our people are representative of the children we work with and we thrive on our diversity. We are an equal opportunity organisation dedicated to our core values of Accountability, Ambition, Collaboration, Creativity and Integrity. Our culture is embedded in these values, along with a strong commitment to our Child Safeguarding Protocol, ensuring that all representatives of Save the Children demonstrate the highest standards of behaviour towards children both in their private and professional lives. In South Sudan, we implement programmes in Child Protection, Child Rights Governance, Education, Food Security and Livelihoods, Health and Nutrition. We save children’s lives. We fight for their rights. We help them fulfil their potential. |
| **KEY AREAS OF ACCOUNTABILITY:***Planning and Implementation of CMAM** Lead/support in the planning, quantification and selection of nutrition services sites establishment, and operations,
* Support and supervise the CMAM teams at the nutrition services sites,
* Ensure all beneficiaries (Children and PLW) in the CMAM programme receive care and treatment in accordance with MoH/GOSS Guidelines, including proper taking of anthropometric measurements and proper referral and receive food/treatment according to the agreed protocol
* Supervise CNWs at nutrition services sites on weekly basis
* Facilitate and organize referral of sick children to the stabilization center and ensure effective follow up of these children.
* Organize the implementation of follow-up protocols requiring community outreach on a weekly basis with OTP patients,
* Identify a number of community leaders who will work closely with the program at the village
* Assist the community Nutrition workers implementing nutrition activities to develop monthly work plans.
* Ensure proper management supplies, monitor and report on the stock levels

***Capacity building of CNWs, Community Based Distributors and Community Volunteers*** * Identify needs, plan and organize training for , CNWs and community volunteers on CMAM,
* Participate in the development of training curriculum and tools for nutrition training,
* Liaise with CHD and other partner in selecting participants for trainings,
* Liaise CHD and other partners in ensuring that CMAM and other nutrition activities are implemented as per the national protocol,
* Maintain a data base/report of the trained and active health workers, CNWs & community Volunteers in the community

***Recording and Reporting*** * Follow and ensure proper registration and admission/discharge of CMAM patients including ongoing monitoring on patients
* Coordinate regular community screening of children under five, , Pregnant and Lactating Women with CNWs and CMAM Nurses, as well as ensure recording and reporting of community mobilization and nutrition mass screening activities,
* Lead/support evaluation of the outcomes of the trainings
* Collation and analysis of other existing surveillance data
* Prepare weekly activity reports and contribute to performance reports to the Assistant Nutrition Program Manager,
* Mentor the nutrition workers to ensure that they support and supervise the community Nutrition workers in their areas of coverage as required
* Ensure regular meetings with the nutrition and community health workers
* Document and share success stories, case studies and lessons learnt in a comprehensive and detailed manner to enable track trends on changes on a timely basis
* Compile activity reports including weekly screening data and Monthly reports
* Work closely with MEAL Officer to ensure data quality and accuracy.

***Coordination and Collaboration*** * Support and collaborate with the IYCF Officer and Asst. PM. In carrying out community based nutritional promotional activities targeting community groups.
* Support implementation of nutrition promotion activities, School nutrition clubs, community outreach, and facility based nutrition education focusing on IYCF, growth monitoring and maternal nutrition, dissemination of IEC materials.
* Liaise and establish strong links with existing community structures including women groups, community development committees, youth groups and religious leaders.
* Ensure the coordination, referral and linkage of cases across different partners and/or across CMAM components.
* Work closely with the County Health Department and health facility staffs
* Maintain the full represents of Save the Children at different partners and community level.
* Attend community sensitization, program review and feedback meetings.

Any other duty as assigned to by the line manager |
| **BEHAVIOURS (Values in Practice**) **Accountability:*** holds self-accountable for making decisions, managing resources efficiently, achieving and role modelling Save the Children values
* Holds the team and partners accountable to deliver on their responsibilities - giving them the freedom to deliver in the best way they see fit, providing the necessary development to improve performance and applying appropriate consequences when results are not achieved.

**Ambition:*** sets ambitious and challenging goals for themselves and their team, takes responsibility for their own personal development and encourages their team to do the same
* widely shares their personal vision for Save the Children, engages and motivates others
* Future orientated, thinks strategically and on a global scale.

**Collaboration:*** builds and maintains effective relationships, with their team, colleagues, Members and external partners and supporters
* values diversity, sees it as a source of competitive strength
* Approachable, good listener, easy to talk to.

**Creativity:*** develops and encourages new and innovative solutions
* Willing to take disciplined risks.

**Integrity:*** honest, encourages openness and transparency; demonstrates highest levels of integrity
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| **QUALIFICATIONS** • BSc/Diploma in Health, Nutrition, Nursing or related field with a minimum of one year relevant experience for BSc holder and two years related experience for Diploma holder• Understanding of community management of acute malnutrition• Computer skills knowledge and applications especially Ms Word and Excel• Experience in planning and organizing activities in a variety of locations • Proven capacity to supervise, train and coach local staff and community workers.• Experience of providing hands on in service training• Strong organizational, interpersonal, and representational and communications skills are essential, and a team-oriented work style is a necessity. • Excellent communication skills and a willingness to be respectful, kind, sensitive and empathise with children and their careers• Willingness and capacity to be flexible and accommodating when faced with difficult and frustrating working conditions• Strong report writing and computer skills• Commitment to and understanding of Save the Children’s aims, values and principles.• Understanding of local language and culture is mandatory.• Understanding of English language (Listening, speaking, reading, writing |
| **EXPERIENCE AND SKILLS****Essential*** Problem solving and decision-making skills
* Ability to prioritize tasks
* Able to work to tight deadlines and under pressure
* Strong interpersonal skills, ethical sensitivity and ability to empathise with children, youth and their carers
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| **Additional job responsibilities**The duties and responsibilities as set out above are not exhaustive and the role holder may be required to carry out additional duties within reasonableness of their level of skills and experience. |
| **Equal Opportunities** The role holder is required to carry out the duties in accordance with the SCI Equal Opportunities and Diversity policies and procedures. |
| **Child Safeguarding:**We need to keep children safe so our selection process, which includes rigorous background checks, reflects our commitment to the protection of children from abuse. |
| **Health and Safety**The role holder is required to carry out the duties in accordance with SCI Health and Safety policies and procedures. |
| **JD written by:** Riek Gach | **Date:** December 2022 |
| **JD agreed by:**  | **Date:**  |
| **Updated By:** | **Date:** |
| **Evaluated:**  | **Date:** |